## **WORKPLAN** for project year 1

Activities		Total												
Ref.nr/ Sub-ref nr	Title	duration (number of weeks)	M1	M2	M3	M4	M5	М6	M7	M8	M9	M10	M11	M12
1.1	Questionnaire for gathering the knowledge and experience of the EU partners in the implementation of IET&DMs	4	1=	1=	2=									
1.2	Compendium of Good Practices produced	1				1=								
1.3	A Google Forms Survey regarding the status quo in terms of the level of implementation of digital technologies and the level of competences of academic staff in the use of ICT tools in HE	4	1x	1x	2x									
1.4	Recommendations for Adapting the Central Asian HE System to the Needs of the Digital Learners	5			2x	2x	1x=							
1.5	Sustainable academic network for sharing experience and exchange of good practices in the field of IET&DMs	4						1x=	1x=	1x=	1x=			
1.6	Inter-project coaching	3					1x	1x	1x					
2.1	Draft versions of the Concepts of adaptation of the education system to the digital generation with regard to the specific conditions of each of the countries – agreed with the Ministries of Education	6					2x=	2x=	2x=					
2.2	Concepts of adaptation of the education system to the digital generation with regard to the specific conditions of each of the Partner Countries	6								2x=	2x=	2x=		
2.3	The concepts printed and published on the web site of all partner country universities.	4											2x=	2x=
3.1	IET Centres	10								2x=	2x	2x	2x	2x=
3.2	Active learning classrooms	3											1x=	2x
3.3	Virtual classroom software selected for use at each PC university	2											1x=	1x

5.1	Internal evaluation system, Quality Assurance (QA) Plan	3	1x=	1x=	1=									
5.2	Evaluation report on the questionnaire, survey and report in WP1	2					1x=	1x=						
5.10	Evaluation of the project meetings	2					1x=				1x=			
6.1	Project dissemination and exploitation plan	3	1x=	1x=	1=									
6.2	Project website and cloud based project space	8	2=	2=	2x=	2x=								
6.3	Publications in professional journals, newspapers, magazines and brochures, social media	3				1x=				1x=				1x=
7.1	Rules for maintaining the partnership	1	1x											
7.2	Project management structure	1		1x										
7.3	Partner agreements and declarations	1			1x=									
7.4	Continuous project coordination and management	48	4x=											
7.5, 7.6	Project meetings	3		_		1x=				1x=				1x=
		127												