



**MINISTRY OF INDUSTRY AND NEW TECHNOLOGIES
REPUBLIC OF TAJIKISTAN
MINISTRY OF EDUCATION AND SCIENCE
REPUBLIC OF TAJIKISTAN
TECHNOLOGICAL UNIVERSITY OF TAJIKISTAN**



**REGULATION
CENTER
FOR INNOVATIVE EDUCATIONAL TECHNOLOGIES
OF TECHNOLOGICAL UNIVERSITY OF TAJIKISTAN**

Dushanbe-2019



1. General provisions

Center for learning innovative technologies (Further Center) is being created within the framework of the HiEdTec project of the Erasmus+ program in accordance with the initiative of the European Commission on “OPEN EDUCATION FOR ALL THROUGH NEW TECHNOLOGIES” as well as in accordance with the laws of the Republic of Tajikistan “On education”, “On higher and postgraduate vocational education”, the charter and the strategic development plan of the university. The center will continue to exist and operate after the end of the project.

2. Objectives and tasks

2.1. Objectives of center are:

- adaptation of the educational system to the digital generation through the active and effective use of ICT-based innovative educational technologies;
- ensuring the status of the university in the national, European and global educational space;
- stimulating scientific, technical and innovative activity of the teaching staff of the university;

2.2. Tasks of center are:

- assimilate innovative educational technologies, adapting them to the conditions of the university;
- training of teaching staff on the use of innovative educational technologies in the educational process;
- development of guidelines for the use of modern ICT tools in the educational process;
- dissemination of innovative educational technologies, including virtual educational models through individual lectures, courses, seminars, etc. ;
- assistance in equipping all lecture halls with interactive presentation systems and laptops, and subsequently, laboratories;
- dissemination and presentation of innovative educational technologies used at the university to expert groups, official guests at the national and international levels, etc.;
- to promote the transfer of innovative educational technologies in primary and secondary schools in the city and in regions of the republic;
- constant monitoring of information about competitions for funding projects related to innovative educational technologies, according to national and European programs and timely informing all faculties and branches, ensuring the participation of the university in such competitions;



- conduct research that reveals the real benefits of the introduction of innovative educational technologies;
- participate in the organization and holding of national and international conferences in the field of digital transformation of education;
- constantly update the content of your site;
- popularize your activities on social networks and Media.

3. Structure and control

The center is an integral part of the Department of innovative and educational technologies and actively cooperates with:

- Department of Management of the Educational Process and the Quality of Educational Technologies;
- Center for Computer and Educational Technologies
- Center for Distance Learning;
- Center for Career and Innovation;

The center is managed by a person - a specialist in the field of innovative educational technologies, appointed by the rector of the university. The head of the center reports to the vice-rector for innovations and educational technologies. The composition of the center is dynamic and includes teachers, graduate students and students of various faculties, branches and colleges with a demonstrated interest in the field of innovative educational technologies. They also periodically unite into temporary teams for specific solutions to problems included in the operational work plan.

4. Financing:

The Center uses the following funding sources:

- National educational and scientific programs;
- European educational and scientific programs;
- University Fund for the Development of the Material and Technical Base;
- University Fund "Scientific Research";
- Donors and sponsors.

5. Rights and obligations

5.1 The Center has the right to take actions provided for by the current legislation and the Charter of the University:

- organize seminars, conferences, exhibitions, fairs;
- participate in competitions in the areas of its activity;
- to request and receive information in the prescribed manner from other structural divisions of the University on behalf of the management for the implementation of work within the competence of the division;



- participate in the preparation of proposals and additions to the local acts of the University

5.2 The Center is obliged:

Have the following local acts:

- a) Regulations on the Center;
- b) Staffing table and job descriptions of employees;
- c) Orders;
- d) Other acts.

Local acts provided for in paragraphs. a)- d), are improved by the rector (vice rector on the basis of power of attorney), the rest of the acts are approved or issued by the head of the Center.

Provide upon written request of the Rector, University officials or authorized bodies, documents related to financial and economic activities.

Comply with the University Charter and internal regulations.