



Terms of use for the virtual library of the HiEdTec project

General Provisions

These Terms of Use of the Virtual Library (hereinafter referred to as the Rules) establish the general procedure for organizing user services.

The rules are developed in accordance with the Civil Code of the Kyrgyz Republic, the law "On librarianship".

Every citizen, regardless of gender, age, nationality, education, social status, political convictions, attitude to religion, has the right to use the Virtual Library.

The following terms and concepts are used in the Rules:

Virtual fund - electronic resources (documents, arrays of documents), including third-party organizations, temporarily available to readers of the Library on the basis of license agreements between the Library and the suppliers and copyright holders of electronic licensed resources.

A document is a material object with information recorded on it in the form of text, sound recording, image, presentation and video, intended for transmission in time and space for storage and public use.

Registered user - an individual or legal entity included in the category of serviced persons in the virtual library with the assignment of an identifier (login and password).

Licensed resource is an electronic resource, access to which is carried out on the basis of a legally formalized agreement between the parties, establishing the terms of use.

Limited access (to electronic resources) - access to electronic resources requiring authorization, registration, or provided to a circle of users on the terms of the resource owner or information intermediary.

User - an individual or legal entity using the infrastructure, services, information resources offered by the virtual library.

User password is a word, code or set of characters used to identify a user and gain access to a specific information system.

Registration (recording) of the Virtual Library - fixing information about the user with the assignment of an identifier (individual number).

Remote (remote) access - access to electronic resources located on a server accessible through information and telecommunication networks.



Remote user - a user using remote (remote) access to information resources.

General rights of users of the Virtual Library

Each user of the Library, without registering in it, has the right to:

Receive complete information about the description of electronic resources through the catalog system of the Virtual Library.

View documents contained in the public domain of the Virtual Library, without taking them out of the storage location.

Correctly express, verbally or in writing, claims, comments, suggestions on the work of the Virtual Library to the contact e-mail address.

Rights of Users Registered in the Virtual Library

Users have the right to:

use the resources of the Virtual Library for free;

Get a user password for free access (including remote access) to the licensed resources of the virtual library.

Use additional services provided by the Virtual Library to registered users.

User registration procedure

Registration (recording) in the Virtual Library is carried out by filling out the registration form and entering the necessary personal data.

When registering for the Virtual Library, the User:

gets acquainted with the Rules;

fills out the registration form, confirms agreement with the Rules and consent to the processing of personal data.

The registered user receives a corresponding notification by e-mail.

When changing personal data, including contact information, the User can change the data in his personal account.

Virtual Library Rights

The Virtual Library has the right to:



To independently determine the content and specific forms of their activities in accordance with these Rules.

When registering a User, the Virtual Library has the right to:

Refuse registration to the User who has not completed the Application for the registration form as a User.

In the process of serving the User, the Virtual Library has the right to:

Introduce restrictions on the provision of remote access to documents.

Suspend service to the User in case of violation of the terms of use of electronic licensed resources of the Virtual Library.

Make changes to these Rules.

Responsibilities of Users of the Virtual Library.

The user of the Virtual Library is obliged to:

Follow the rules.

Comply with the terms of use of the electronic licensed resources made available by the Virtual Library.

It is prohibited in the Virtual Library:

Use access to the electronic licensed resources of the Library's Virtual Fund for purposes not provided for by license agreements with copyright holders.

Transfer to other persons and use other people's user passwords obtained to access the licensed resources of the Virtual Library.

Create copies of documents, as well as transfer them to third parties or perform other actions in order to obtain benefits.

Perform continuous copying of archives of electronic resources of the Virtual Library, and use special software to copy the content of licensed resources.

Place copies of documents (fragments of documents) received from the funds of the Virtual Library in open Internet resources.

Obligations of the Library

The library ensures the realization of the rights of citizens provided for by the law "On librarianship" and these Rules.



Co-funded by the
Erasmus+ Programme
of the European Union

**Modernisation of Higher Education
in Central Asia
through New Technologies (HiEdTec)**



The Virtual Library must:

Observe the confidentiality of information about the personal data of citizens who are users of the Virtual Library, in accordance with the law of the Kyrgyz Republic "On personal information".

Inform about the changes and additions to these Rules.