



**MINUTES and MAIN RESULTS
of the MEETING
held on 18 November 2021 online
in virtual classroom**

<https://meet1.uni-ruse.bg/b/wde-g2z-3cj>

Portugal – 08:00 local time

Italy and Luxembourg – 09:00 I.t.

Bulgaria – 10:00 I.t.

Tajikistan, Turkmenistan and Uzbekistan – 13:00 I.t.

Kazakhstan and Kyrgyzstan – 14:00 I.t.




In this Meeting about 90 representatives from 9 partners countries took part, including Bulgaria, Italy, Luxembourg, Portugal, Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan and Uzbekistan. Representatives of the Ministries of Education and Science of Kyrgyzstan, Tajikistan and Uzbekistan also took part in the meeting.

The project external evaluator, Mr. Robert Janz, also joined the meeting.





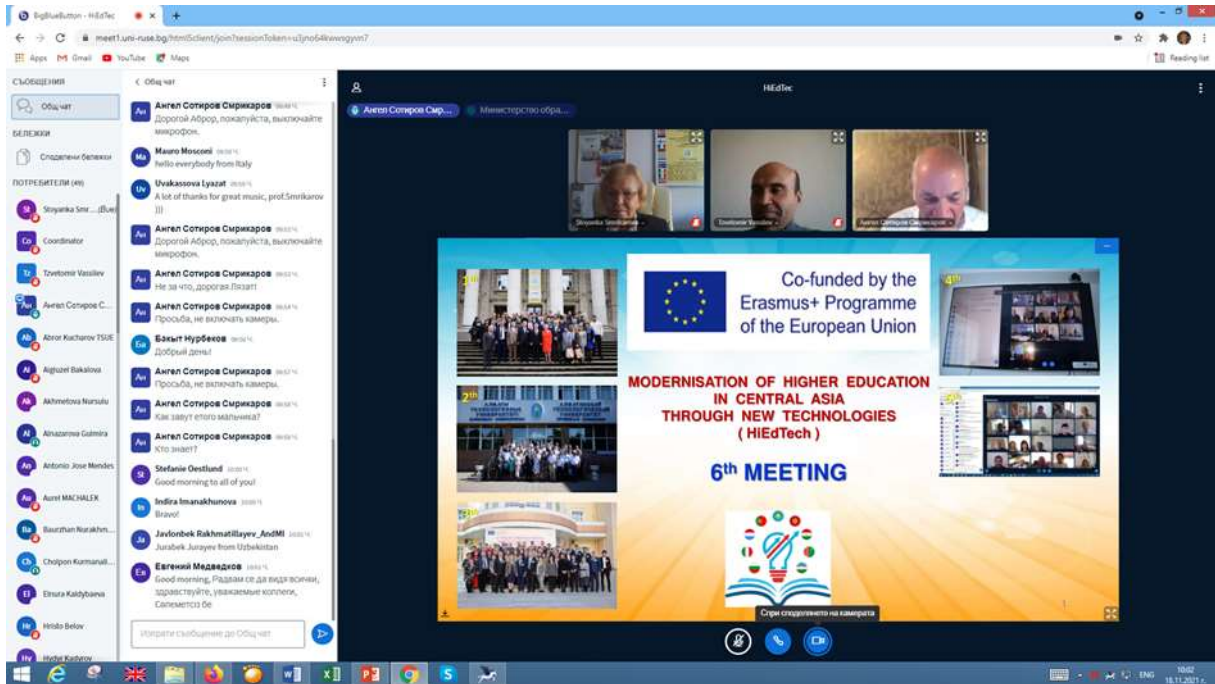
AGENDA

09:30 – 10:00 Bulgaria Time	Entering and “taking a seat” in the virtual classroom.
10:00 – 10:10	 Opening Speaker: Angel Smrikarov, Coordinator of HiEdTec
10:10 – 10:20	Greetings Speaker: Academician Hristo Beloev, Rector of the University of Ruse
10:20 – 10:40	Brief introducing all partner universities
10:40 – 10:50	Information about the participation of the project HiEdTec in Erasmus+ Capacity Building in Higher Education Online Fair in October Speaker: Anastasiya Aliyasova
10:50 – 11:00	Film about HiEdTec in Kazakhstan
11:00 – 11:10	Presenting the Innovative Educational Technologies Center and Active Learning Classrooms of Oguz han Engineering and Technology University of Turkmenistan Speaker: Rovshen Ishangulyyev
11:10 -11:40	Presenting a Distance Learning Concept Speaker: Angel Smrikarov
11:40 – 12:00	Discussion
12:00 – 12:20	 Virtual coffee or/and sandwich break
12:20 – 12:30	Guidelines about developing web-based courses Speaker: Tzvetomir Vassilev
12:30 – 12:45	Presentation of the web based course “Mathematical problems in the electric power industry” – Kyrgyz State Technical University named after I. Razzakov Speaker: Nurzat Taabaldieva
12:45 – 13:00	Presentation of the web based course “Introduction to Web Technologies (Front-End Development)” – Ala-Too International University Speaker: Ruslan Isaev
13:00 – 13:15	Presentation of the web based course “Quality audit” – Almaty Technological University Speaker: Mira Serikkyzy
13:15 – 13:45	Discussion
13:45 – 14:00	Financial matters Speaker: Stoyanka Smrikarova
14:00 – 14:15	Discussion
14:15 – 14:30	View of the external project evaluator Speaker: Robert Janz
14:30 – 14:45	Any other business - develop a Sustainable academic network
14:45	 Taking a common photograph
	Closing the meeting

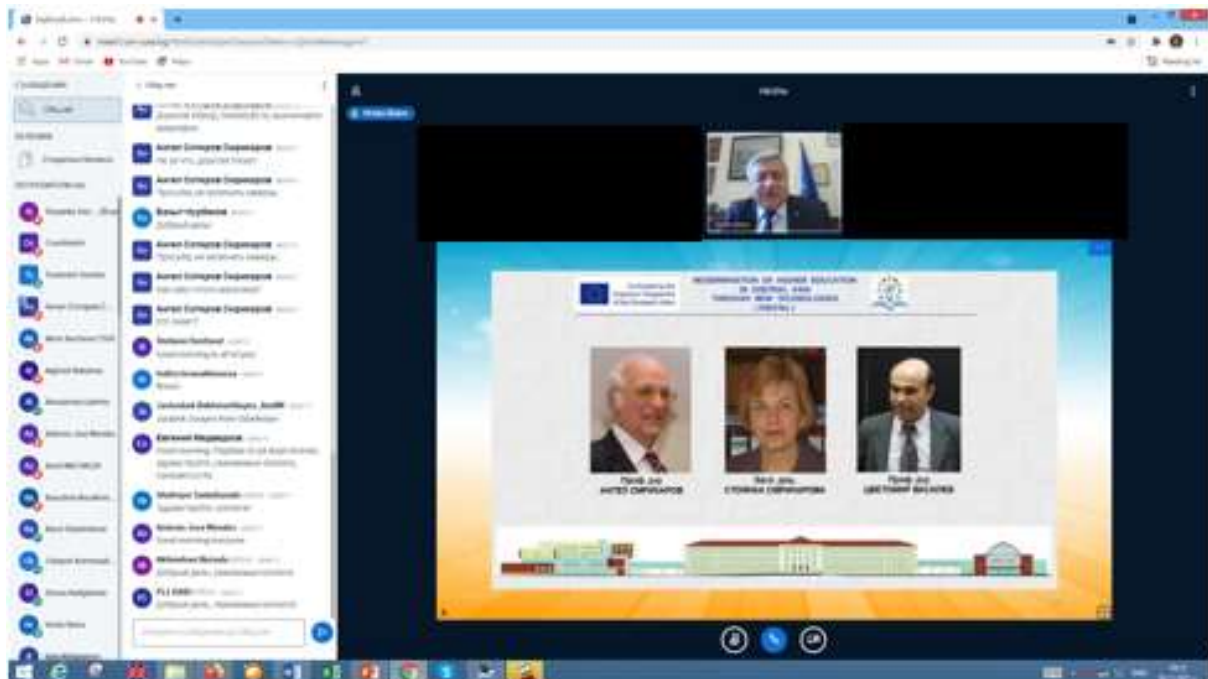


Angel Smrikarov, coordinator of HiEdTec opened the meeting.

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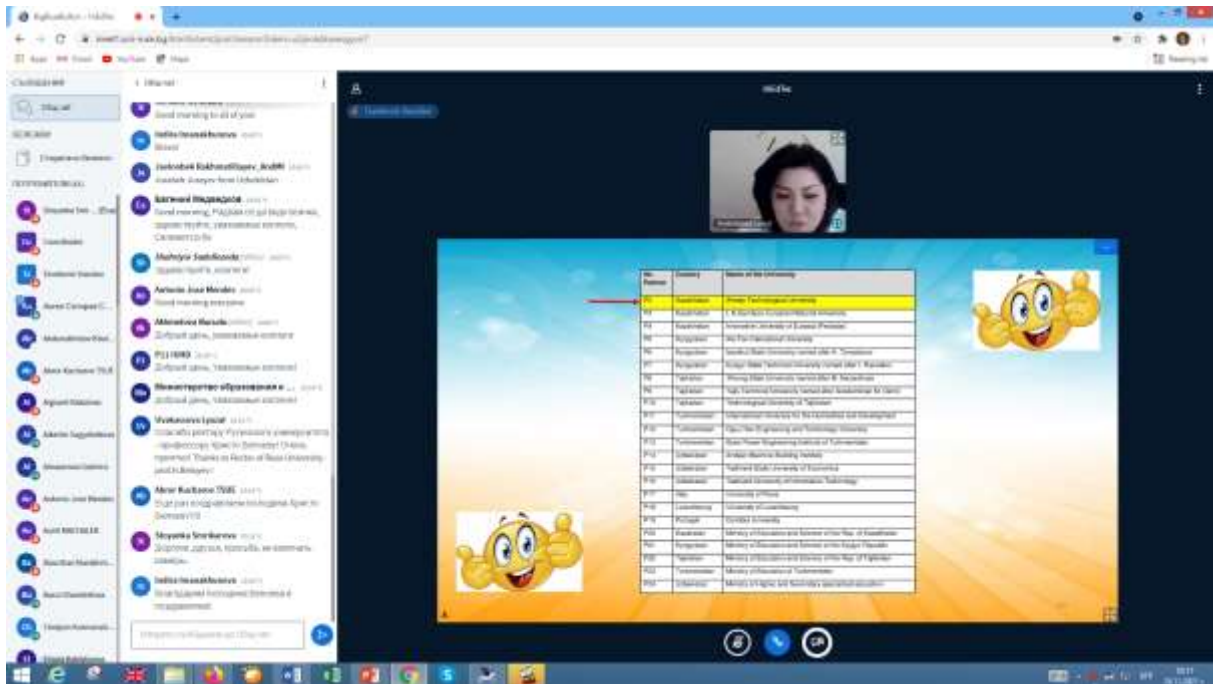


Academician Hristo Boleov, Rector of the University of Ruse congratulated the participants.

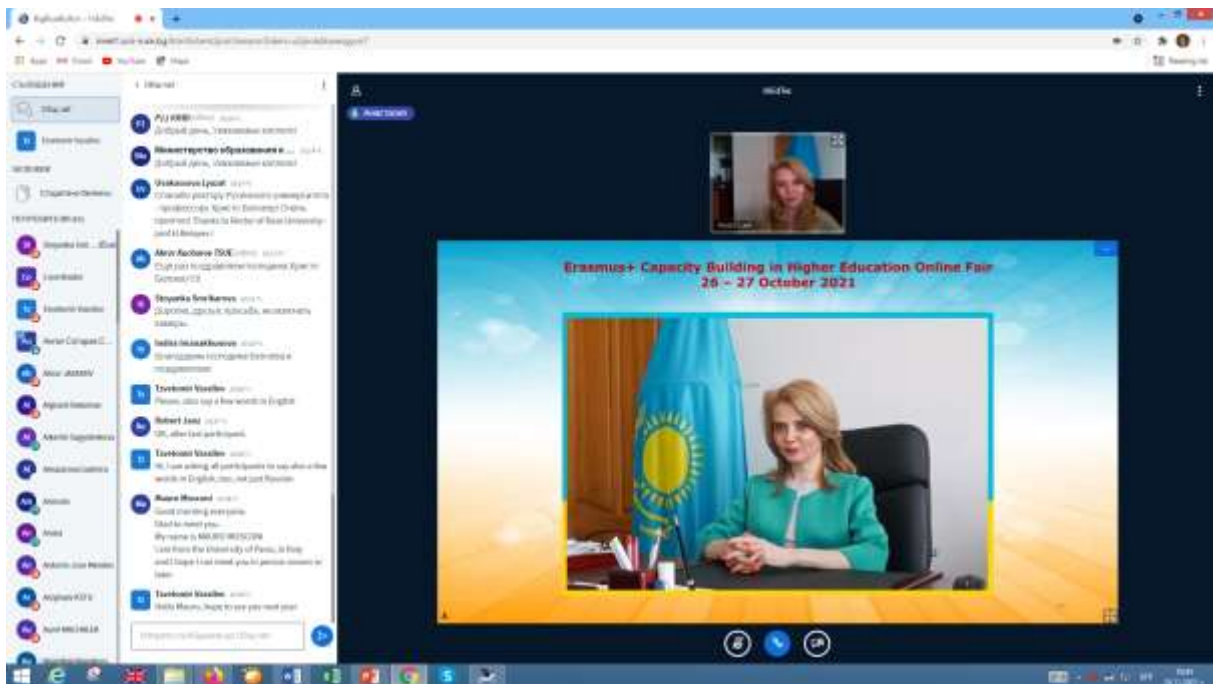


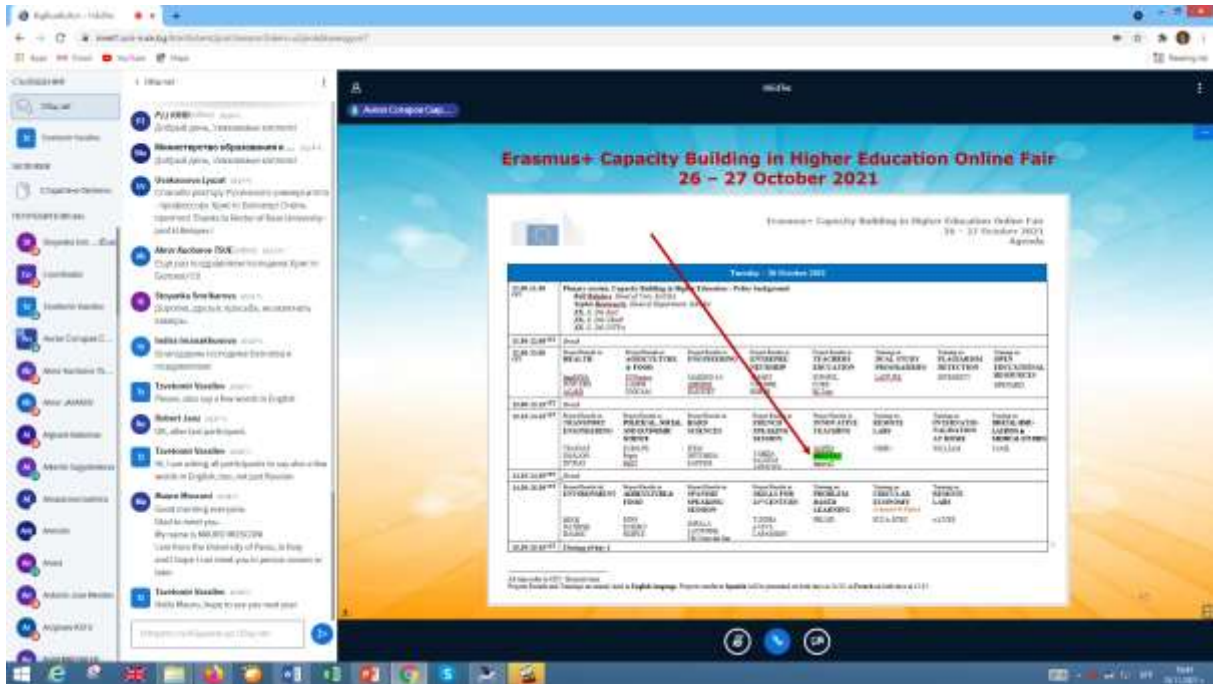


All partner universities presented themselves.



Anastasiya Aliyasova, Rector of the Innovative University of Eurasia informed the participants about the participation of the project HiEdTec in Erasmus+ Capacity Building in Higher Education Online Fair in October.



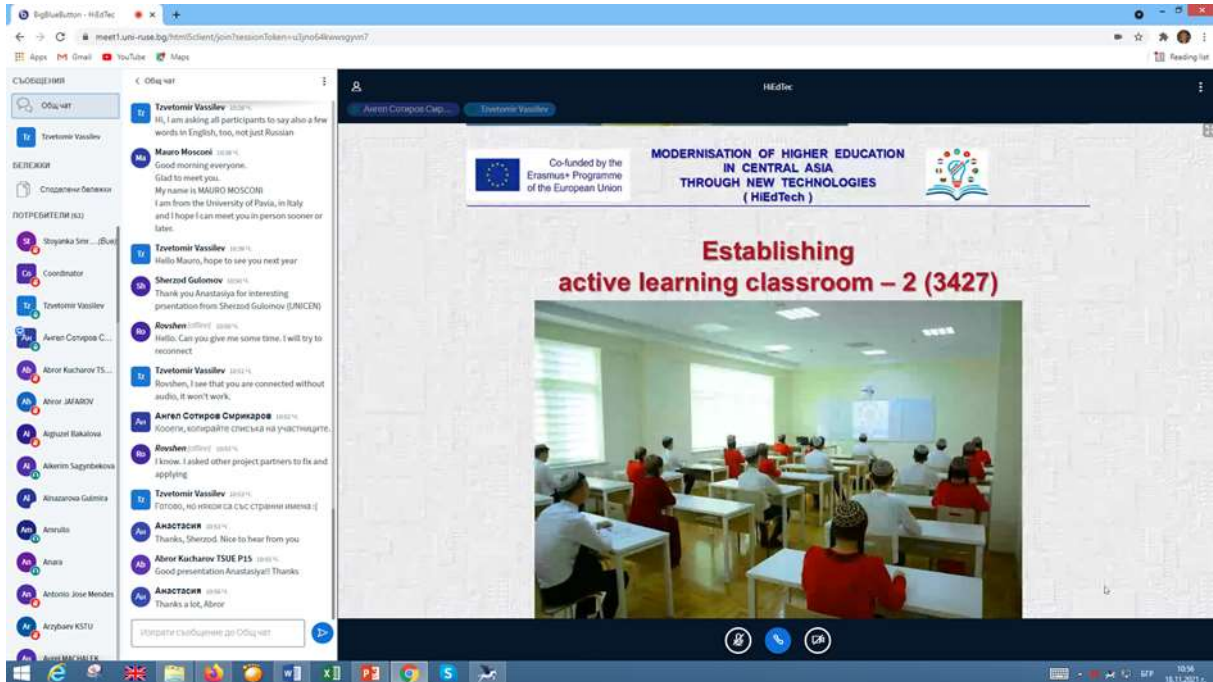
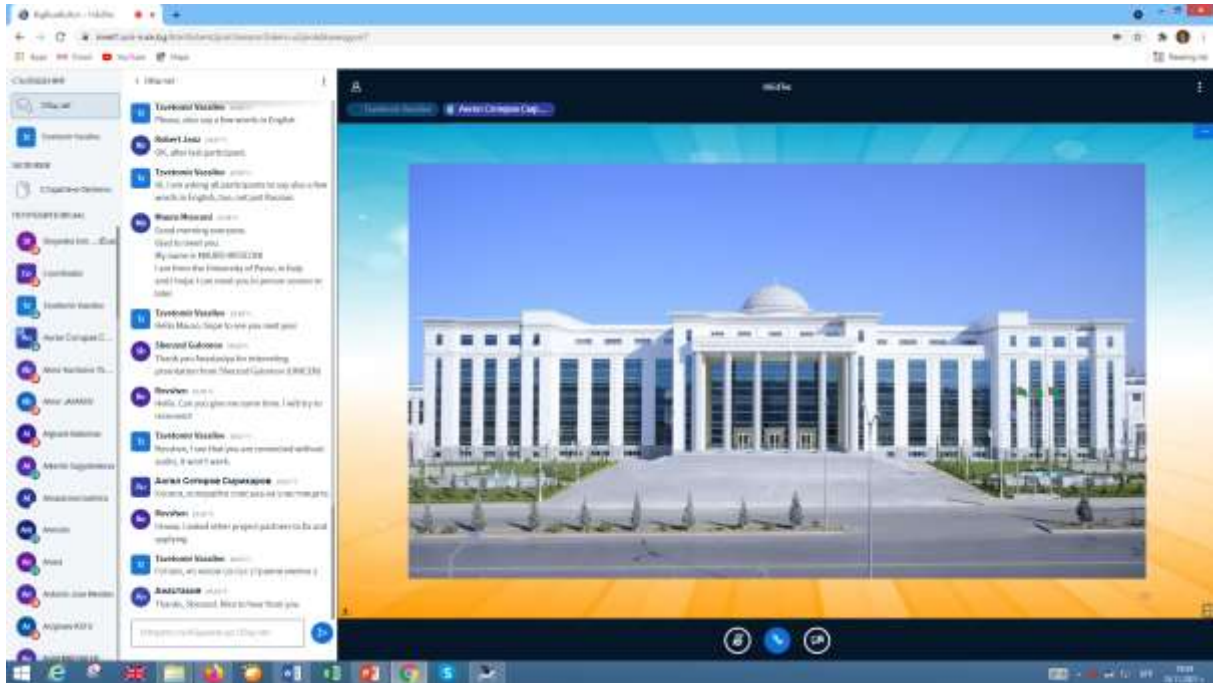


Anastasiya Aliyasova showed a dissemination movie which presents the HiEdTec project in Kazakhstan.
<https://www.youtube.com/watch?v=LnTcBEYZWFM>



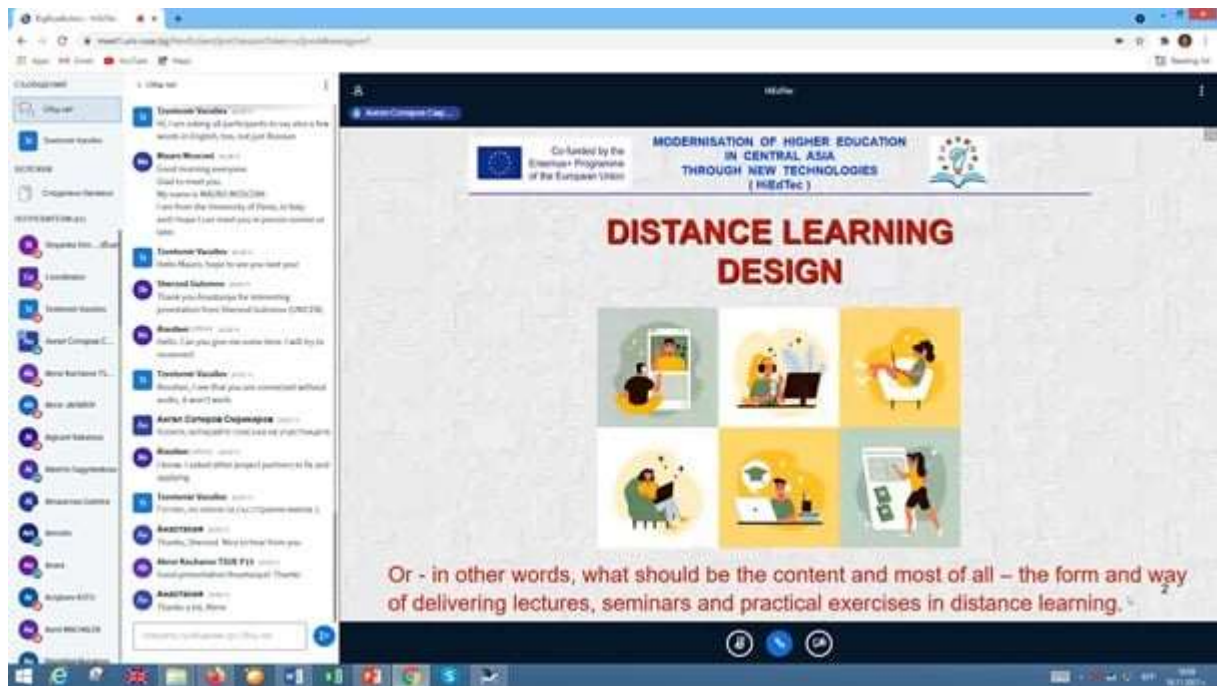


Rovshen Ishangulyev from Oguz han Engineering and Technology University of Turkmenistan presented their Innovative Educational Technologies Center and Active Learning Classrooms.





Angel Smrikarov presented a Concept of Distance Learning Design

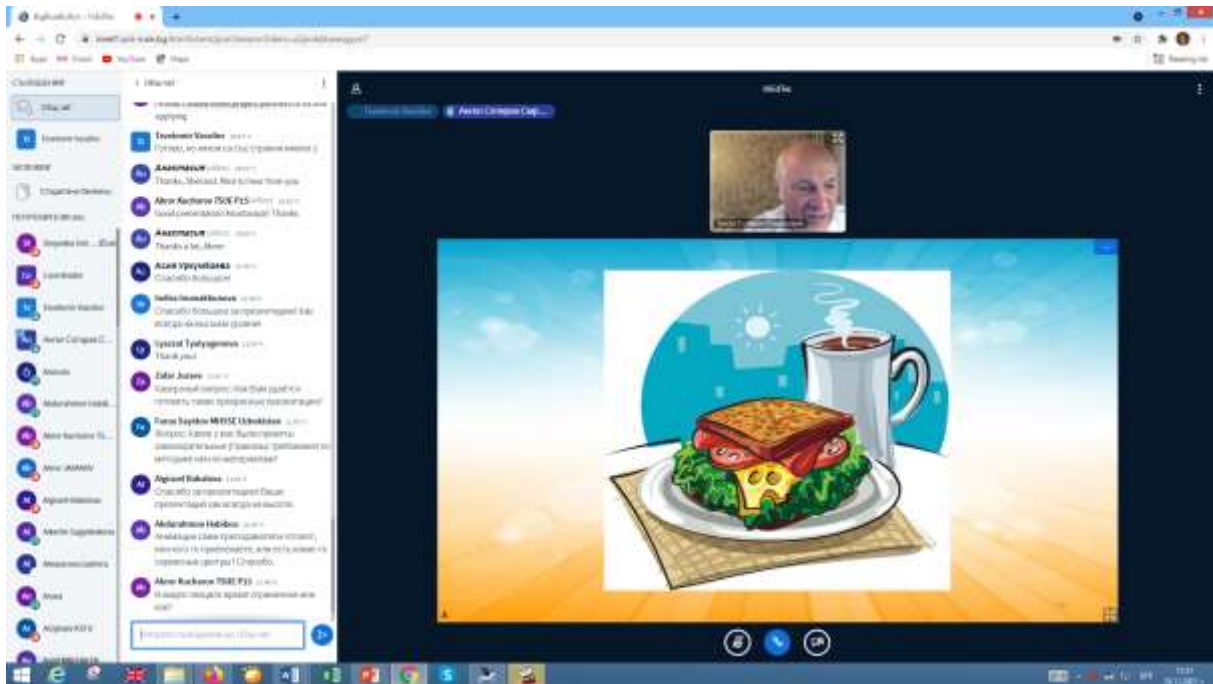


There was a discussion on this topic

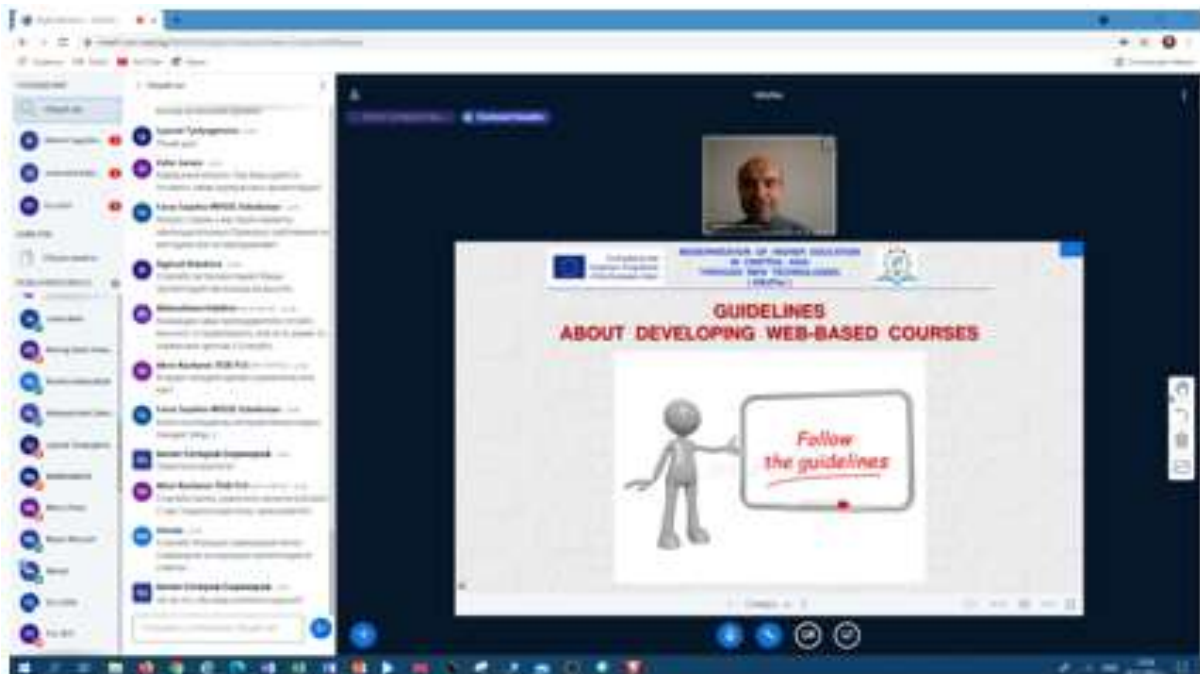




Virtual coffee or/and sandwich break :-)

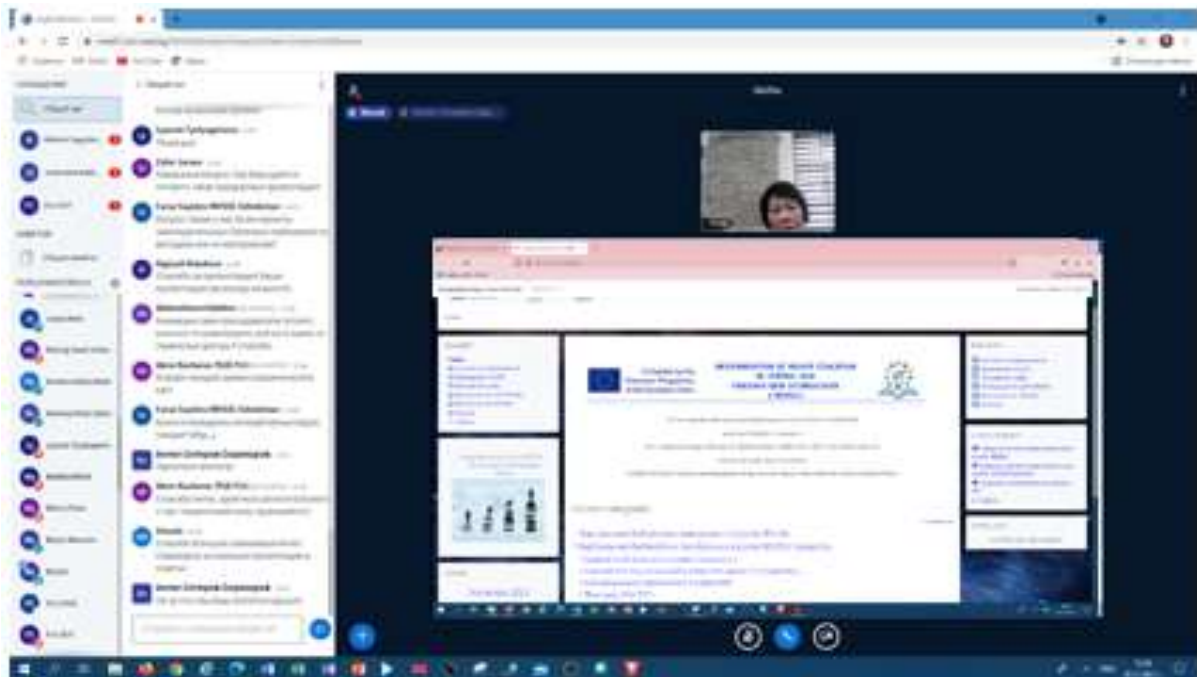
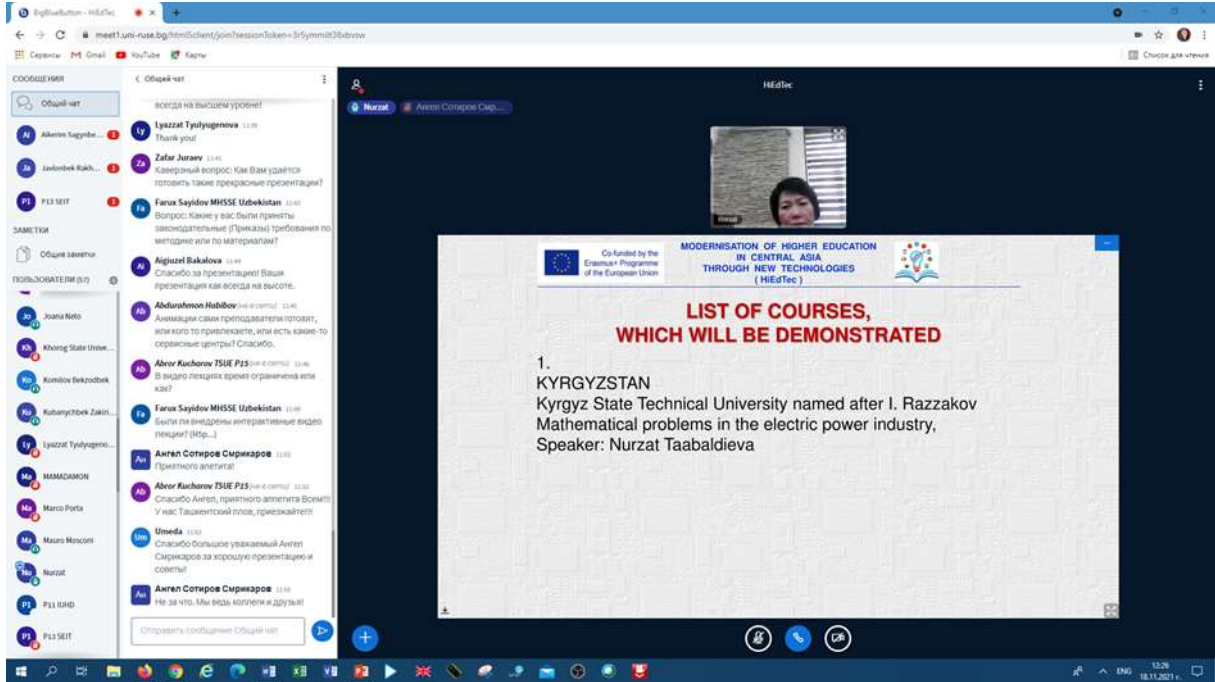


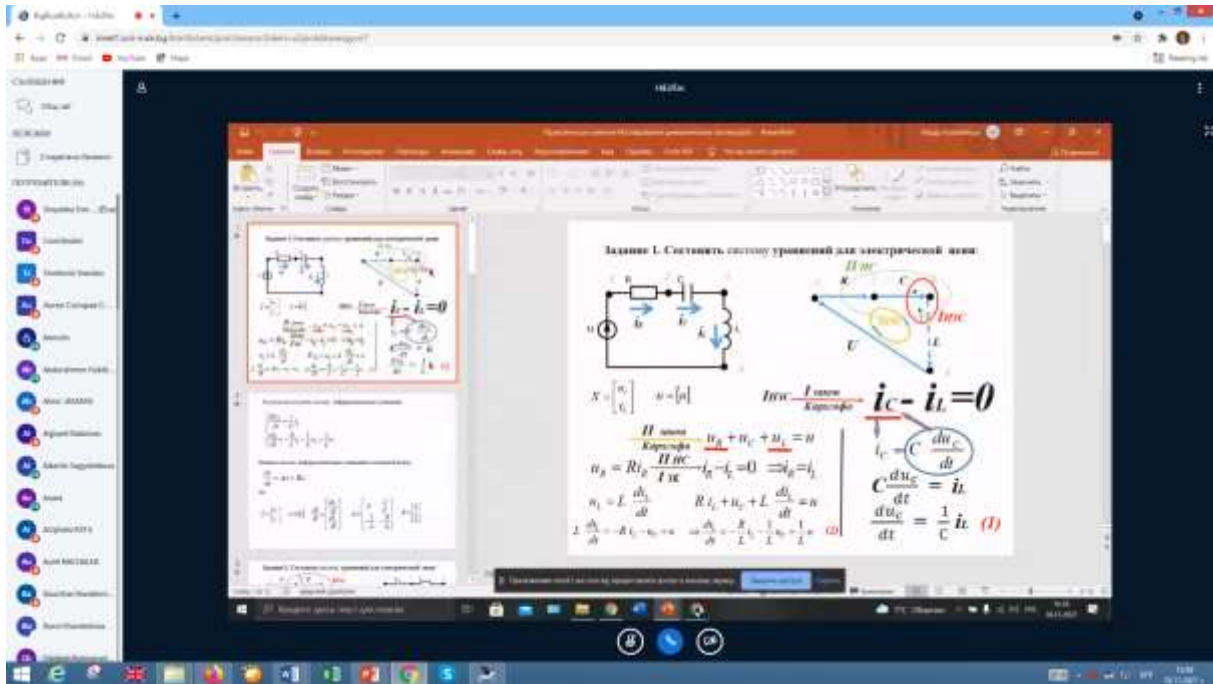
Tzvetomir Vassilev, HiEdTec vice coordinator
presented the guidelines about developing web-based courses



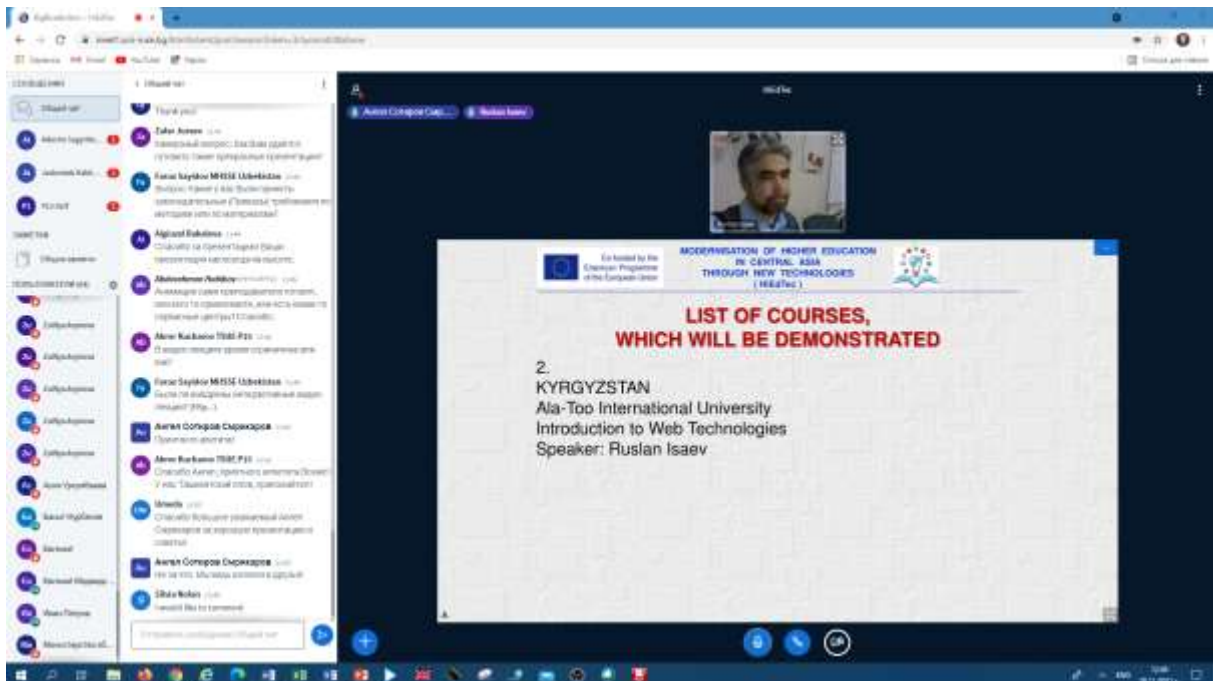


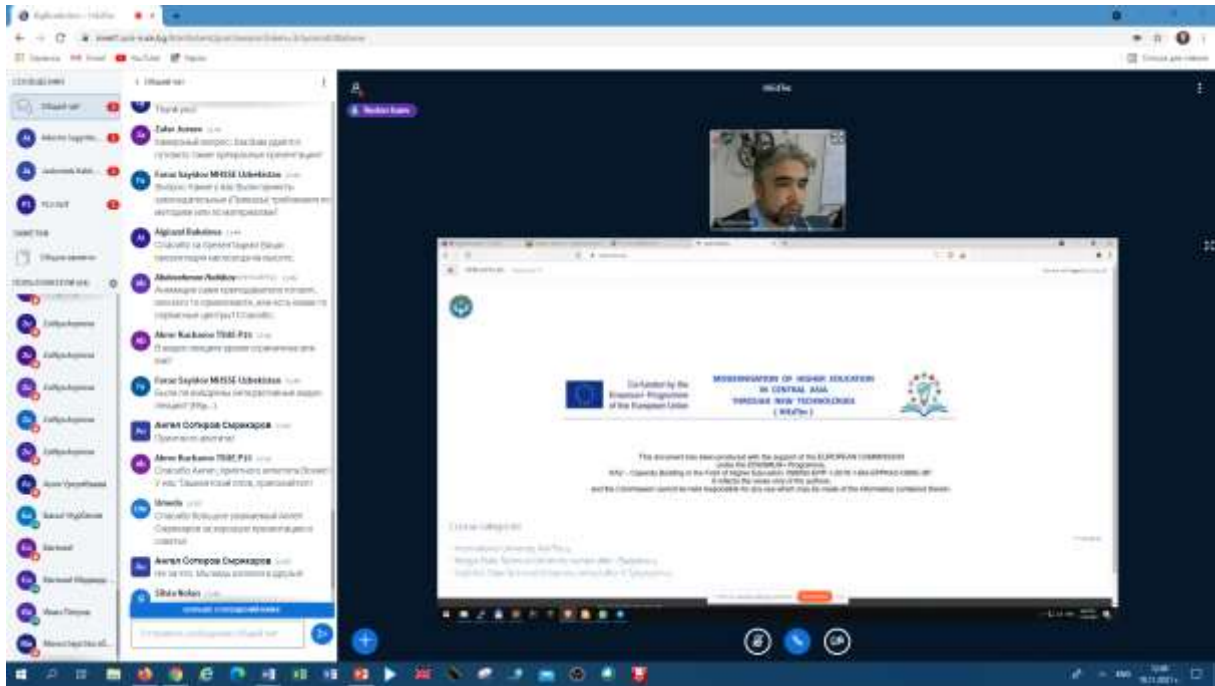
Nurzat Taabaldieva
from Kyrgyz State Technical University named after I. Razzakov
presented the virtual library of Kyrgyzstan
and her web based course
“Mathematical problems in the electric power industry”





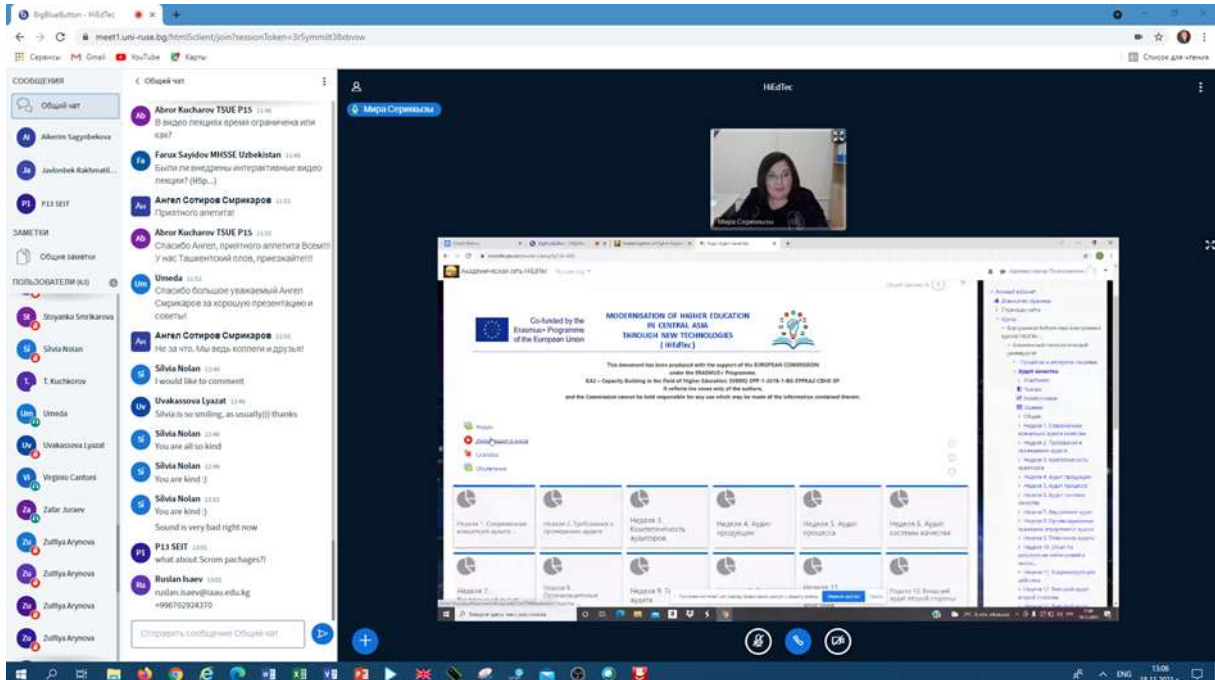
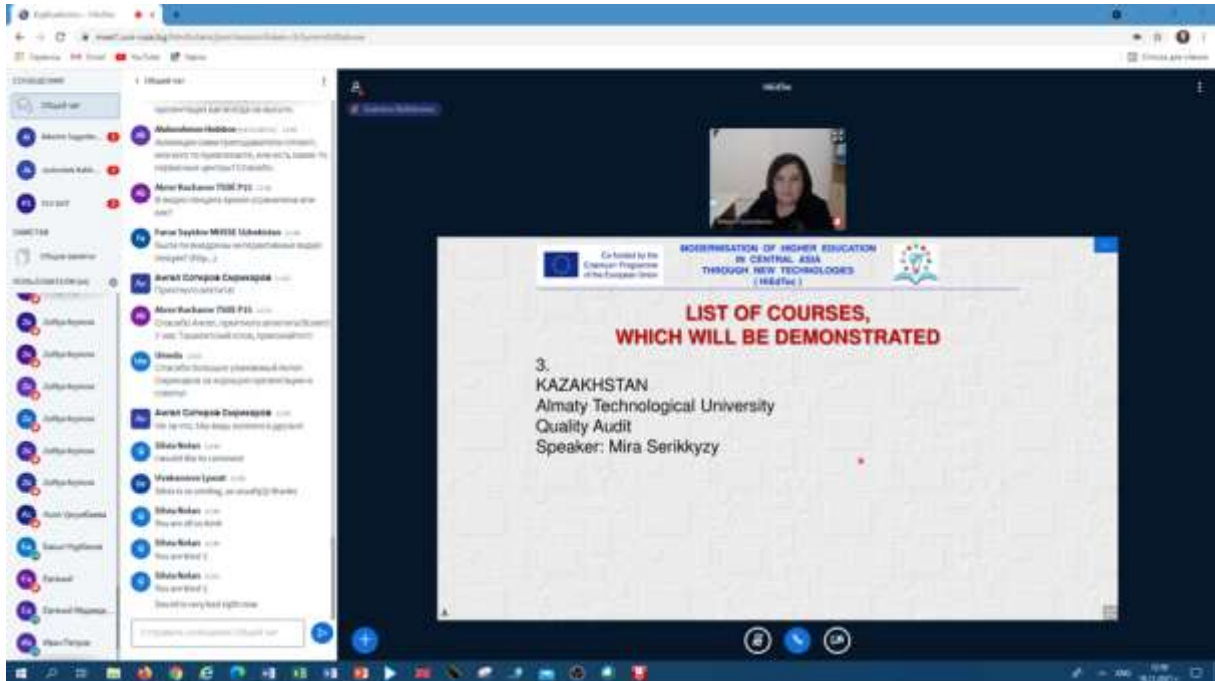
Ruslan Isaev
from Ala-Too International University
presented the virtual library of Kazakhstan
and the web based course
“Introduction to Web Technologies”





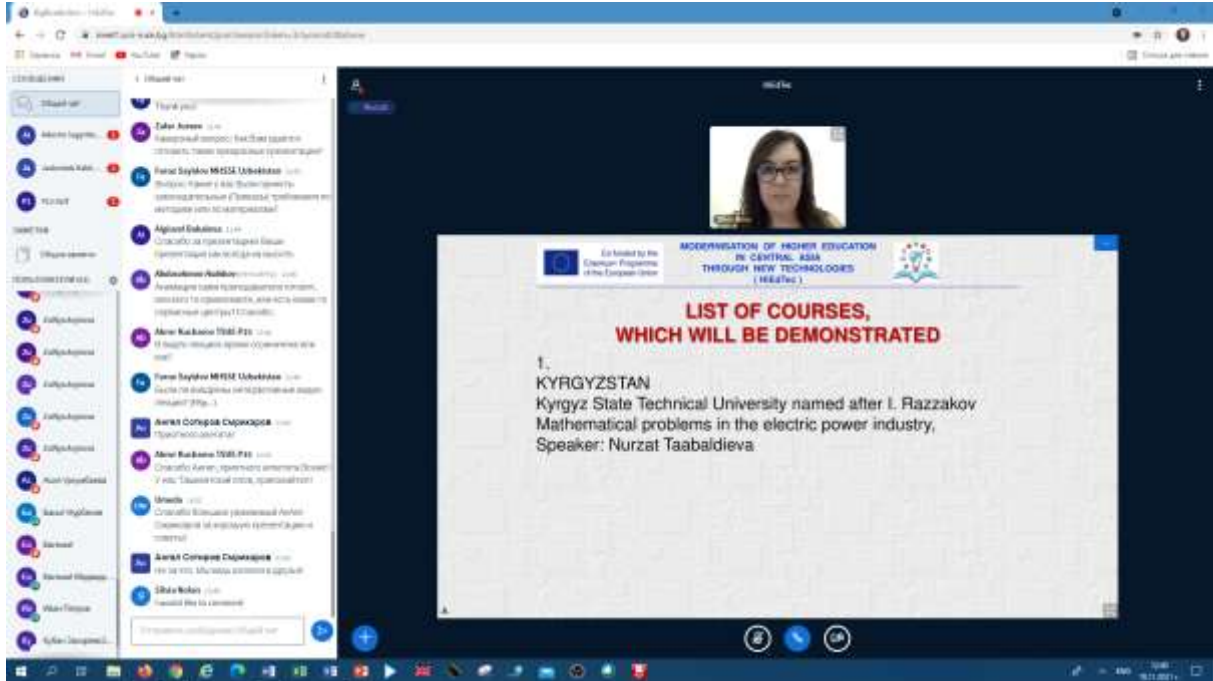


Mira Serikkyzy
from Almaty Technological University
presented the web based course
“Quality audit”

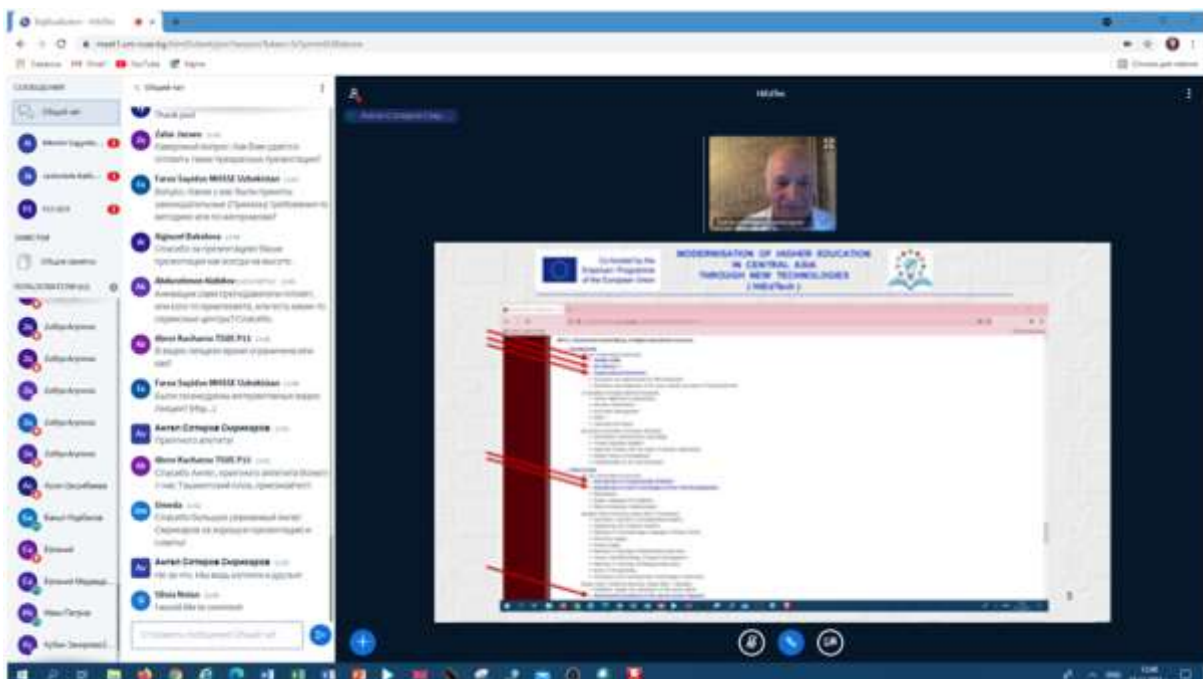




Siviya Nolan asked the presenters questions about the pedagogical guidelines and structure of the courses and confirmed the readiness of the Portuguese colleagues to help improve the quality of the courses.

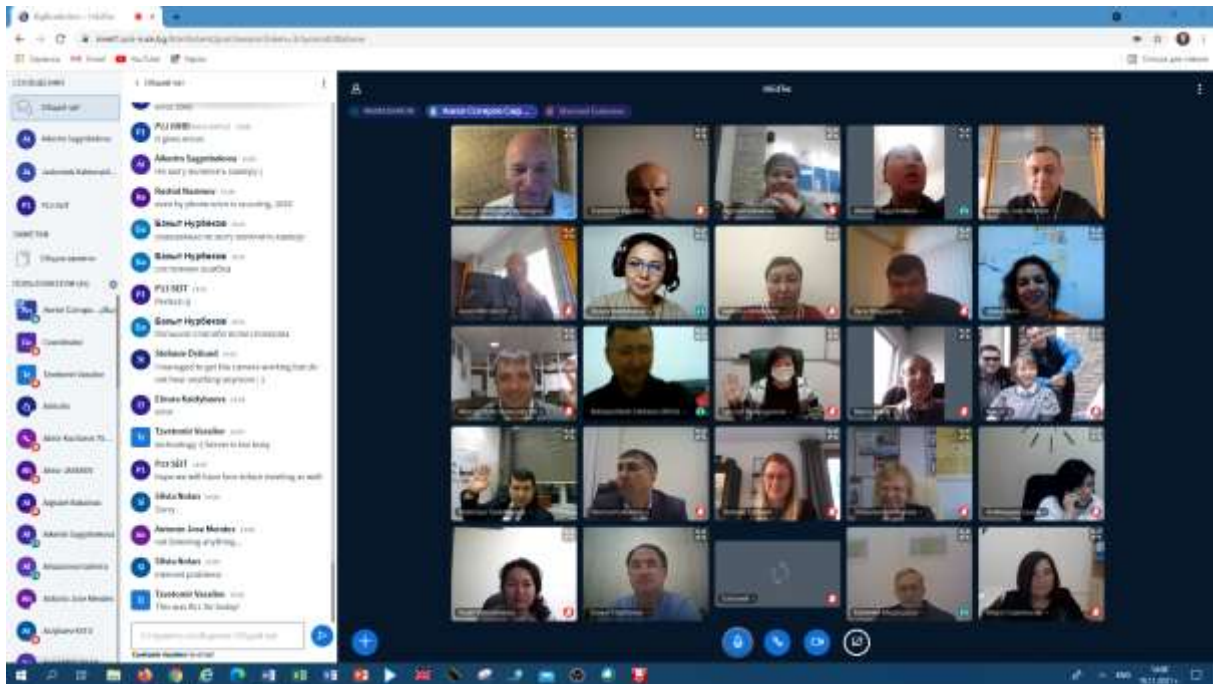


Angel Smrikarov said that so far there are only 6 fully completed courses, and by the end of the year the courses should become 30. He reminded the basic requirements for the form and content of the courses.

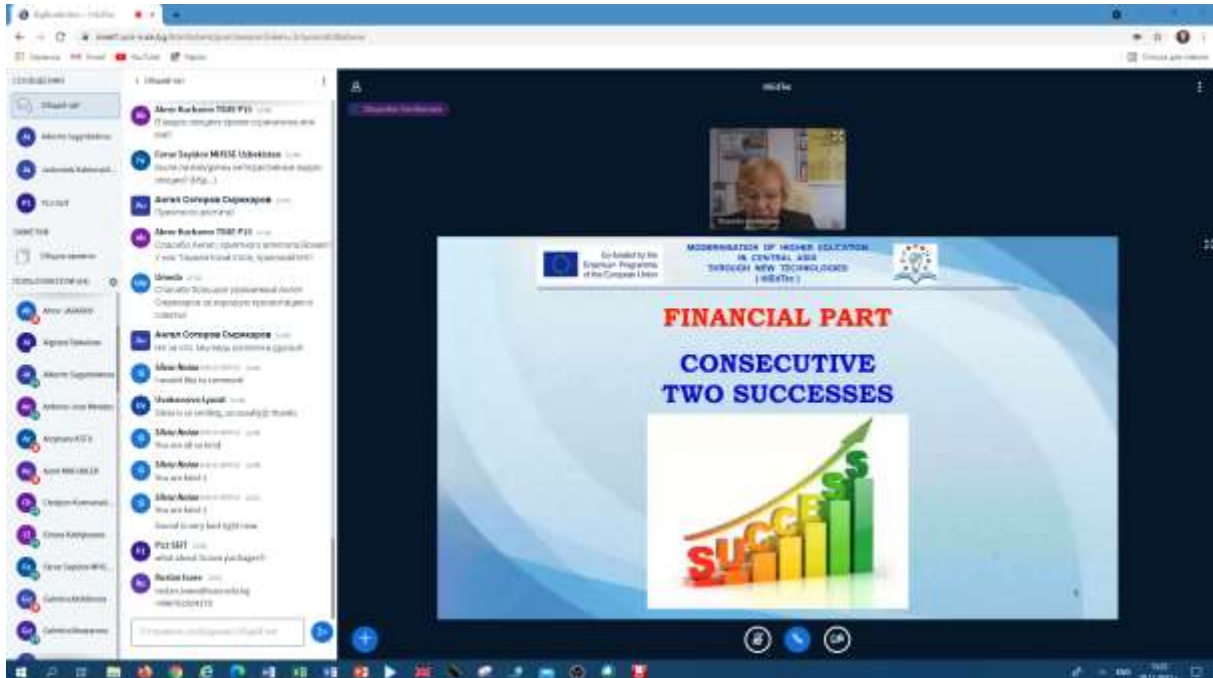




There was a discussion on this topic



Stoyanka Smrikarova, financial manager of the HiEdTec presented financial matters.



Her presentation began with two good pieces of news about the project from the EACEA - extending the project duration by one year due to the pandemic and increasing the total Staff costs budget by 20%, which obliges the entire consortium to complete all planned tasks on time and with higher quality.

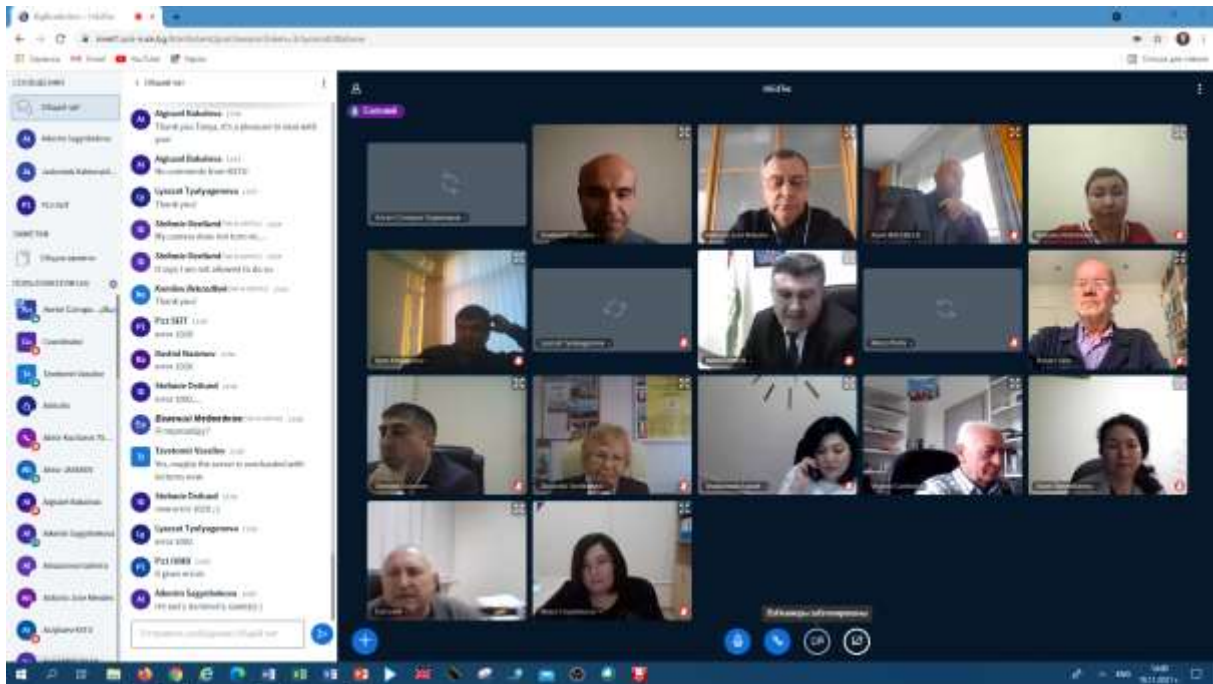
The most common mistakes in filling in the Timesheets and Declarations were mentioned, such as reporting the work done in another period,



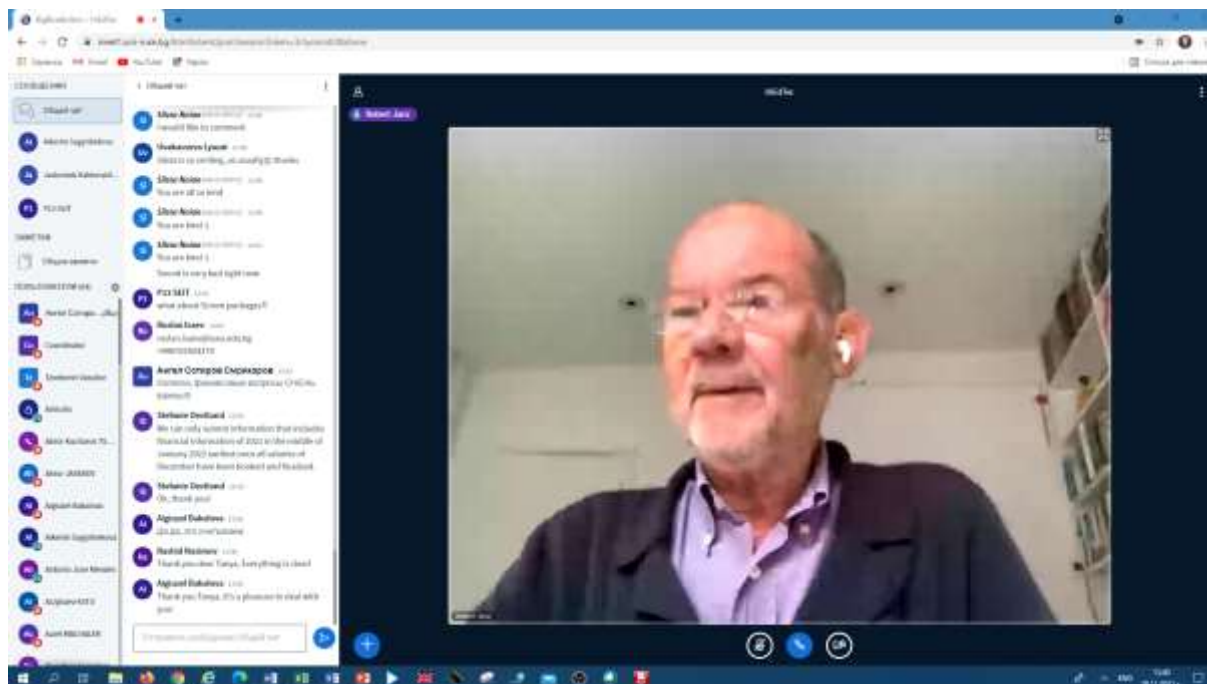
signing these documents not by the rector or the person authorized for this purpose, lack of some of the certificates certifying that the employees under the project, have an employment contract with the university.

It was reminded again that the exchange rate of the relevant currency to EUR to be used in the project is the exchange rate at the date of receipt of the second tranche. The presentation ended with the deadlines for the upcoming tasks.

There was a discussion on this topic



Robert Janz, external evaluator of the HiEdTec presented his view about the project.



Robert Janz offered to assist in the creation of the Sustainable academic network. He mentioned that project tasks are being completed on time, but the involvement of the ministries and project sustainability after the end of the project were very important should be addressed.

Tzvetomir Vassilev mentioned about the role of the ministries in distributing the Concepts to all universities in the corresponding countries and that cooperation with similar networks is planned in all CA countries.

Angel Smrikarov talked about
developing a Sustainable academic network



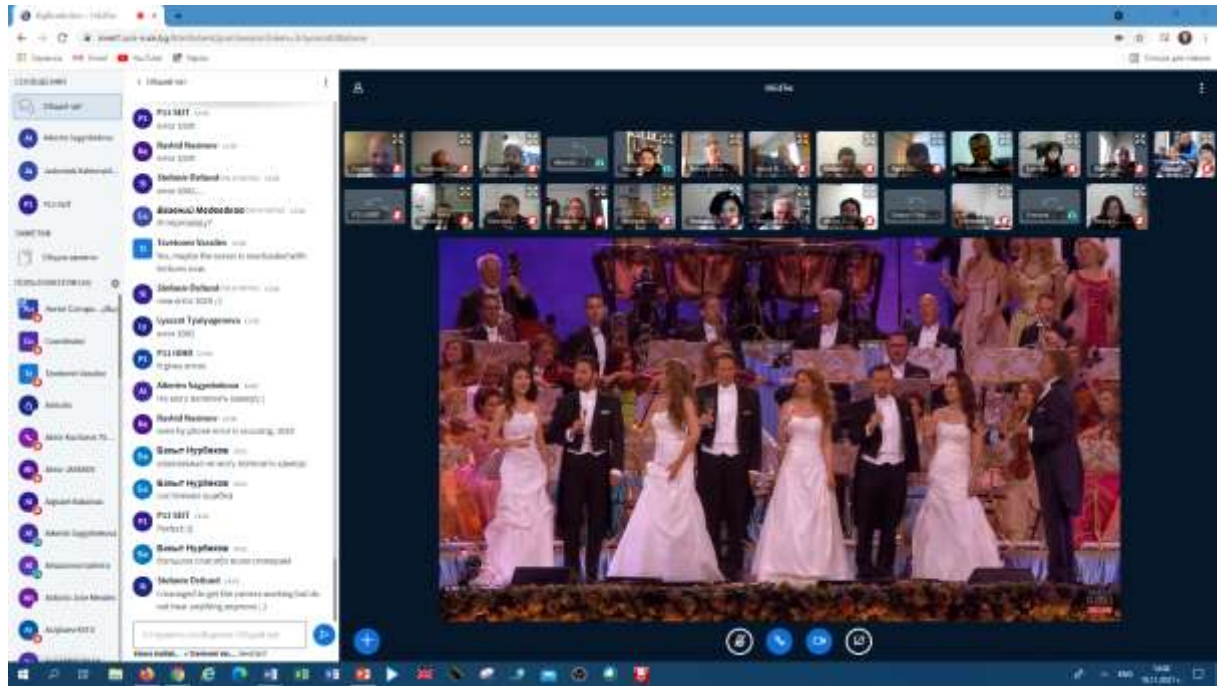


He said that disseminating the results of the project throughout Central Asia will be one of the main tasks until the end of the project.

A collective photo was taken.



The meeting was closed with a virtual glass of wine :-)





Conclusion

This was a very useful meeting which gave guidelines to the CA partners how to develop good web-based courses.

By the end of the year, each Central Asian university must take 2 web-based courses. Each course must be thoroughly checked by the coordinator and by the partners from Coimbra, Portugal.

By the end of January, the following Timesheets and Declarations should be completed and submitted for review:

1. For the developed two or three web-based courses.
2. For the work done on the other activities of the project in the second half of 2021.